

## **Experientia Foundation's Rules**

### **General information**

The Board of Trustees of Experientia Foundation has resolved that it will make decisions on submitted grant applications based on the rules below to ensure that the Foundation's objective is fulfilled.

The application is intended only for individuals (natural persons) for the exclusive purpose of covering travel and accommodation costs.

The decisive criterion for being awarded a grant is demonstration of academic excellence on the part of the applicant, alongside the quality and originality of the submitted project. An integral part of the application is a recommendation from the PhD advisor. Such recommendation has to contain a professional and personal guarantee. Prior to assessing the application, the Board of Trustees shall have an opinion drawn up by an independent expert chosen from among members of the Advisory Board.

Submitted applications will be reviewed within the shortest possible time following the application submission deadline, and applicants will be informed about the Board of Trustee's standpoint without delay. The Board of Trustee's decision is final.

A condition for the award of a grant is the applicant's undertaking to submit a written report or reports on the use of the grant by the stipulated deadline.

The grant shall be provided on the basis of a grant award agreement (deed of gift).

### **Eligible applicants**

Only individuals up to the age of 35 may apply for a grant. The application may be submitted at the earliest one year prior to the completion of PhD studies. The grant is awarded to PhD graduates at Czech universities for a one year study internship abroad, or to foreign postdoctoral students who have completed their PhD studies at a foreign university for a one-year internship at a Czech university or research organisation.

### **Supported scientific fields**

Scientific fields: organic chemistry, bioorganic and medicinal chemistry.

### **Terms and conditions of the grant application**

The grant application has to contain the following information:

- Purpose of the grant (scientific project in English of 2-3 pages)
- Amount requested
- Applicant's structured curriculum vitae in English
- Advisor's letter of recommendation

- Identification data of the host (name, surname, work address, including telephone and e-mail)
- Invitation letter for a one-year internship at the host's work facility indicating the expected start date of the internship and the basic financial requirements for accommodation.

### **Project evaluation criteria**

- Applicant's academic and professional results to date
- Quality and originality of project
- Scientific specialisation of the host's work facility

### **Application submission procedure**

The applicant shall send a completed application, including all required annexes, to the Foundation's address by March 15 of the respective year. An e-mail confirming receipt of the application will follow.

The Board of Trustee shall arrive at a decision by June 30 of the respective year and inform the applicant about its decision without delay. The Board of Trustee's decision is final.

### **Reasons for elimination of an application**

- The applicant does not fulfil the required conditions.
- The applicant received a grant once before.

### **Contractual terms and conditions of the grant**

If an application is accepted, the Foundation shall conclude a grant award agreement (deed of gift) with the applicant.

The applicant shall submit to the Foundation an interim report six months into the internship and a final report within three months of the end of the one-year internship. Both reports, submitted in writing, have to be verified by the applicant's host.

The applicant shall mention the sponsorship provided by Experientia Foundation on all publications developed under the internship.

The grant shall be provided in two equal instalments. The first instalment shall be paid out at the earliest three months before the beginning of the internship; the second shall be paid out six months into the internship, with the provision of the second instalment being conditional on the submission of the interim written report.