



Checklist for applicants on Research Stays Abroad

The application form consists of the following:

1. Cover sheet

Include your identifying information (name, surname, title(s), date of birth, email address, and phone number), the title of your project, your current workplace, the foreign workplace (where you intend to undertake your internship), the name of your foreign supervisor, and the amount of the scholarship requested.

2. Research project

A presentation of your scientific project in the field of organic, bioorganic, or medicinal chemistry, written in English, with a maximum length of 4 pages (including citations and diagrams).

3. Structured CV

Your structured CV in English, including information about your Master's and PhD thesis (title of the thesis, name of the supervisor, affiliation, and a brief summary of the content in three sentences).

4. Letter of Invitation

Letter of invitation from the relevant individual whom you will be working at the foreign university during your year-long research stay. (The template is available on the Foundation's website under Downloads.)

5. Estimated budget

An itemized budget containing the total financial support requested based on essential living expenses as recommended by the responsible person at the host academic institution. It should also include a brief consideration of additional funding possibilities in case you wish to extend your stay. (A template is available on the Foundation's website under Downloads).

Please compile all five parts of the application, in the order listed above, into a single PDF file and email it to experientia@experientia.cz by **15 March**.

6. Letter of Recommendation

The letter of recommendation must be sent directly by your educational supervisor to the Experientia Foundation at experientia@experientia.cz by the same deadline as your application submission, **15 March**.

